

Community Art Center Ceramics Studio Membership

The Community Arts Center welcomes up to 15 experienced potters as members of our communal Ceramics Studio. Interested potters must complete a full-length class at the Community Arts Center in either hand-building or wheel-throwing with one of our instructors or submit examples of work and a description of relevant experience before applying for membership. Membership is offered to qualified applicants on a first-come, first-served basis and at the discretion of the Executive Director and Ceramics Studio Manager. Membership fees are not refundable for any reason. The Community Arts Center reserves the right to terminate membership at any time for violations of any of the following policies, and no refund will be issued.

Membership Benefits

- Access to the Ceramics Studio. Members will be issued a key fob that grants access to the studio outside of public Arts Center hours. The Ceramics Studio is accessible to members daily from 5am to 10:30pm, excluding posted class times. The building automatically arms at 11:00 pm so all studio members must be out of the building by 10:30 pm.
- **CLAY: You have access to free recycled clay that you can pug or which will be bagged and ready for use. DO NOT use any other clay in the studio. The Arts Center clay is only for class use. Each month, the Clay Studio manager will order clay from Kentucky Mudworks and will deliver it to the studio. If you would like to place a clay order. Contact the manager (Stacey Chinn 859-312-9089,) before the last day of the month.**
- Two 4 x 1.5 ft storage shelves for storing materials, tools, and works in progress.
- Use of Community Arts Center tools, clay, and glazes.
- Free firing of as many pieces as can be combined with others'. If your work requires its own firing due to size, quantity, or materials used, there will be a \$30 charge. The firing schedule will be based on class firing schedules and when there is enough pieces to fire. If you need your pieces fired before the Arts Center is ready for firing, there will be a \$30 fee for firing.
- The Arts Center will provide basic glazes. You may need to bring in extra glazes you want to use. You **MUST** get permission from the Studio manager before using outside glazes.
- Use of the Bluetooth stereo, provided your music is acceptable to all present in the studio.
- Opportunity to display/sell pieces in our Ceramics Gallery, space permitting. (See Creative Director for details.)
- Invitation to members-only events and educational opportunities.
- 25% discount on all multi-week ceramics classes.

Membership Responsibilities

- Maintain the security of your key fob. Your security key fob is property of the Community Arts Center, is non-transferable, cannot be used to allow others access to the building, and must be returned to the Community Arts Center upon the termination of your studio membership.
- Use **ONLY** clay and glaze obtained from the Community Arts Center. You may not use or fire any clay that was not made available to you by the Community Arts Center or not first cleared by the Studio Manager.
- Use only tools, equipment, and glazes marked for studio member use.
- Do not load, unload, or fire the kiln at any time unless under the direct supervision of a Community Arts Center staff person or instructor.
- Keep your work and storage space clean. Wipe up your workspace, store tools in their proper locations, mop as needed. Use only the cleaning materials provided and **do NOT sweep the studio floor!**
- Adhere to all studio cleaning procedures.
- Keep the blue bucket in the sink and wash tools and hands over the bucket. Do not wash muddy hands in

the bathroom.

- Clearly mark and safely store any tools or other items you wish to leave in the studio. The Community Arts Center is not responsible for loss or damage to personal belongings left in the studio.
- For the sake of maintaining a harmonious community, refrain from bringing pets or controversial conversations into the studio.
- Bring beverages in containers with lids only. Do not bring food into the studio.
- When using the Clay Studio after hours, you may not go anywhere else within the building. Please come in and out of the back-Clay Studio door.

Membership Fees

- \$50/month membership fee. 3-month minimum. Payment due in one lump sum at the start of membership or by monthly automatic withdrawal.
- Lost or damaged security key fob: \$25.

Ceramics Studio Applicant Information

Name _____

Address _____

Email _____ Phone(s) _____

Briefly describe your past ceramics experience. If you have not taken a class at the Community Arts Center please also submit images of your work and/or bring in a sample:

Participants in Community Arts Center programs may be photographed/videoed by news reporters/photographers, staff members, or others. Registration constitutes permission to utilize photos/videos taken at the event for news, promotion and similar purposes. **I understand** ____

Do you intend to offer pieces for sale in the Ceramics Gallery? Yes ____ No ____

I agree to abide by the terms of membership outlined above. I acknowledge that ceramics is an inherently uncertain art and I release the Community Arts Center, its staff, instructors, and volunteers from any liability for any pieces I may create, store, or fire in the studio.

Signed: _____ Date: _____

Please complete payment information on following page....

Payment Information

- I will pay a \$150 three-month/ \$300 six-month (circle one) membership fee via check.
- Please charge my credit card \$150/\$300 for a full three-month/six-month membership (circle one).
- Please charge my credit card \$50 per month for three/six months (circle one).

Cardholder Name: _____ Expiration Date: _____

Credit Card #: _____ Security Code: _____

STAFF USE ONLY:

_____ Approved _____ Not Approved Date: _____

Membership Begins: _____ Membership Ends: _____ Selling work? _____

Total Fees _____ Payment Type: _____ Payment Date: _____

Key Fob #: _____